

- At the counsel tables, if a personal computer will be used as a digital media source, connect the computer to the appropriate external audio and video cables located near the tables.
- At the DEPS console, locate the VCR remote control. Open the console door and insert a VCR evidence tape if necessary. Stop video playback with the remote until the court is ready for the presentation. The remote control will operate the player through the podium's tinted glass. A volume control dial is mounted to the side of the DEPS console. It can be used for the VCR and many other auxiliary devices.



The DEPS console is the U.S. District Court's control center for presenting digital evidence quickly and efficiently.

- At the DEPS console, set the Video Source Selector keypad to the port appropriate for the presentation. The court's default configuration should be set to **DOC**. An auxiliary media access port for connecting an additional laptop is also located on the side of the keypad.
- At the DEPS console, set the HRT Courtview Keypad to the **DOC-CAM/VCR** setting if planning to use either the digital document camera or the VCR. Set the device to the appropriate counsel PC setting if using a personal laptop.
- At the DEPS console, place a test object on the Digital Documents Camera. Press the "lights" button until arm lights come on. Check to see if the focused image is shown on the drop-down screen. Gain proficiency with the **zoom, brightness, soft/hard** and **lights** settings before trial. The **soft/hard** setting is handy for increasing the contrast of documents with small text (such as canceled checks).
- If planning to use the digital marking device, make a few practice marks on the built-in monitor before the court session commences. Practice changing highlighter colors and erasing previous marks.
- The ECR is trained to solve many of the problems that may arise from using the DEPS equipment. Please ask for assistance if you need it.
- Counsel is responsible for making sure their presentation equipment is compatible with the District Court's presentation equipment.