



United States District Court
District of Alaska

Sharon L. Gleason
Chief United States District Judge

Candice M. Duncan
Clerk of Court

Request for Quotation

RFQ number: FY25-0002

Quotes due no later than: Monday, August 25, 2025, 16:00 AKST (4:00PM)

Provide quotes to: Alison Hurst at Alison_Hurst@akd.uscourts.gov
Raven Maitland at Raven_Maitland@akd.uscourts.gov (for technical questions)

The U.S. District Court, District of Alaska is requesting quotes for the items described below.

Please email your quote no later than the date and time specified above. Late quotes will not be considered unless the judiciary determines, at its own discretion, that considering the late quote is in the judiciary's best interest and will not unduly delay the procurement.

The U.S. District Court, District of Alaska intends to make an award based on the **lowest priced, technically acceptable** quote. All items should be quoted as a **fixed price** and **F.O.B. Delivery Address**. Payment terms will be considered **Net 30** unless more favorable terms are offered.

Product Request:

The United States District Court is soliciting Open Market quotes for a Cannon ImageRUNNER ADVANCE C58601G or equivalent. A fixed price award from the RFQ will be made based on the lowest priced, technically acceptable offer. Add Options are requested as more than one multifunction device may be procured from this solicitation.

Product Requirements:

Cannon ImageRUNNER ADVANCE C58601G or equivalent with the following criteria:

- Prints 60 pages per minute
- B/W print default with color print option
- Wireless Printing Capability
- (1) One fax card per unit with capability for additional lines if needed
- (3) Three paper trays: Letter, Legal and 11"x17"
- Integrates seamlessly with all functions and features of Uniflow
- MEAP Device License, MEAP Secure Print Behavior License and MEAP Scan Behavior License
- Users must be able to log in via PIN codes and proximity cards from the main copier display allowing secure printing and features such as "send to Myself" and "Home Folder Scanning".

Equivalent substitutions will be required to perform a demonstration of how the device functions and integrates with Uniflow prior to award. Substitutions will be approved at the discretion of the Contracting Officer.

Add Options:

Provide pricing on a separate line for the add options below:

- External Finisher: Collate, Group, Offset, Staple, Booklet, and Hole Punch

More than one multifunction device may be purchased from this solicitation. Please provide pricing for additional device(s) on an individual line on the quote form. Note discounts if applicable.

Service Requirements:

- Hands-on training for the use and user maintenance needs as required for all applicable court staff. Please provide costs for two hours of labor to provide hands-on training as needed
- Provide cost for annual service maintenance agreement that includes service calls (labor), parts, toners, and drums

General Information:

1. This is a solicitation for Open Market Pricing
2. Inside delivery and installation is required
3. Please submit an implementation schedule including the following milestones: (1) Dated copier will be on-site; (2) Configuration; (3) Deployment; and (4) Training. This schedule will be considered during the technical review
4. Quotes may be faxed or emailed to the below listed address by Monday, August 25, 2025, at 4:00 pm AKST. Hand carried quotes must be delivered by the same time to the James M. Fitzgerald Federal Building and U.S. Courthouse, 222 W 7th Ave., Room 229, Anchorage, AK 99513, Attention: Alison Hurst.
5. A fixed price award from this solicitation will be made based on the lowest price, technically acceptable offer.
6. Quotes for this solicitation should be addressed to Alison Hurst at the U.S. District Court, District of Alaska located in the James M. Fitzgerald Federal Building and U.S. Courthouse, 222 W 7th Ave., Room 229, Anchorage, AK 99513; phone number 907-677-6185; fax 907-677-6161; and Alison_Hurst@akd.uscourts.gov.
7. The delivery address for this order is U.S. District Court, James M. Fitzgerald Federal Building and U.S. Courthouse, 222 W 7th Ave., Room TBD, Anchorage, AK 99513

Delivery is desired to be within 15 days after receipt of order (ARO) to: James M. Fitzgerald Federal Building and U.S. Courthouse, 222 W 7th Ave., Room 229, Anchorage, AK 99513

Sincerely,

Alison Hurst
Contracting Officer

TERMS AND CONDITIONS

The following judiciary terms and conditions are incorporated into this request and will be included in the resulting order.

Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

(end)

The following provisions marked with an 'X' are incorporated by reference:

X	2-15	Warranty Information (JAN 2003)
X	2-85A	Evaluation Inclusive of Options (JAN 2003)
X	2-85B	Evaluation Inclusive of Options (JAN 2003)
X	2-85C	Evaluation of Options Exercised at Time of Contract Award (JAN 2003)
X	2-100	Brand Name or Equal (APR 2013)
	4-155	Alternate Awards (JUN 2014)
	4-165	Price Proposal Instruction – Multi-Year Contract (JUN 2014)

CONTRACT CLAUSES

Applicable to both the solicitation and contract

Clause 7-10, Contractor Representative (JAN 2003)

(a) The contractor's representative to be contacted for all contract administration matters is as follows (contractor complete the information):

Name: Raven Maitland

Address: 222 W. 7th Ave., Room 229, Box 4, Anchorage, AK 99513

Telephone: 907-677-6240

E-mail: Raven_Maitland@akd.uscourts.gov

Fax: 907-677-6161

(b) The contractor's representative shall act as the central point of contact with the judiciary, shall be responsible for all contract administration issues relative to this contract, and shall have full authority to act for and legally bind the contractor on all such issues.

(end)

Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

(end)

The following clauses marked with an 'X' are incorporated by reference:

	2-20A	Incorporation of Warranty (JAN 2003)
	2-20B	Contractor Warranty (Products) (JAN 2010)
X	2-35	F.O.B. Destination, Within Judiciary's Premises (JAN 2003)
	2-40B	Delivery of Excess Quantities (JAN 2003)
	2-55	Privacy or Security of Safeguards (JAN 2003)
	2-90A	Option for Increased Quantity (APR 2013)
	2-90B	Option for Increased Quantity – Separately Priced Line Item (APR 2013)
	2-90D	Option to Extend the Term of the Contract (APR 2013)
	2-95	Material Requirements (JAN 2003)
	2-110	Option to Purchase Equipment (JAN 2003)
	2-125	Security for Advance Payment (APR 2013)
X	2-130	Energy Efficiency in Energy-Consuming Products (APR 2013)
	2-135	Acquisition of EPEAT®-Registered Personal Computer Products (MAR 2019)
	2-140	Judiciary IT Security Standards (APR 2013)
	3-1	Contractor Use of Mandatory Sources of Products or Services (JUN 2012)
X	3-3	Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)
	4-150	Cancellation Under Multi-Year Contracts (JUN 2014)
	5-30	Authorization and Consent (JAN 2003)
	6-10	Deposit of Assets Requirements (APR 2013)
	6-15	Deposit of Assets Instead of Surety Bonds (JAN 2003)
	6-65	Rights in Data – Special Works (JAN 2010)
	6-75	Rights to Data in an Offer (APR 2013)
	6-80	Rights in Data – Existing Works (JAN 2010)
X	6-85	Commercial Computer Software License (APR 2013)
	6-90	Notice and Assistance Regarding Patent and Copyright Infringement (APR 2010)
	6-110	Deferred Ordering of Technical Data or Computer Software (JUN 2014)
X	7-1	Contract Administration (JAN 2003)
X	7-5	Contracting Officer's Representative (APR 2013)
X	7-15	Observance of Regulations/Standards of Conduct (JAN 2003)
X	7-25	Indemnification (AUG 2004)
	7-70	Judiciary Property Furnished "As Is" (APR 2013)
	7-95	Contractor Inspection Requirements (JAN 2003)
X	7-115	Availability of Funds (JAN 2003)
	7-160	Limitation on Withholding of Payments (APR 2013)

	7-170	Notice of Intent to Disallow Costs (JAN 2003)
	7-180	Prohibition of Assignment of Claims (JUN 2012)
X	7-215	Notification of Ownership Changes (JAN 2003)

Instructions for Quoter:

Provide the information requested here and below at Provision 3-5 and Clause 7-10

Company name:	
DUNS number or UEI:	
Discount terms, if other than Net 30:	

Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) Definitions. "Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. §§ 7701(c) and 3325(d), reporting requirements of 26 U.S.C. §§ 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. § 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): _____

☐ TIN has been applied for.

☐ TIN is not required, because:

☐ Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of the federal government.

(e) Type of Organization:

- ☐ sole proprietorship;
- ☐ partnership;
- ☐ corporate entity (not tax-exempt);
- ☐ corporate entity (tax-exempt);
- ☐ government entity (federal, state or local);
- ☐ foreign government;
- ☐ international organization per 26 CFR 1.6049-4;
- ☐ other

(f) Contractor representations. The offeror represents as part of its offer that it is ☐, is not ☐ 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- ☐ Women Owned Business
- ☐ Minority Owned Business (if selected then one sub-type is required)
 - ☐ Black American Owned
 - ☐ Hispanic American Owned
 - ☐ Native American Owned (American Indians, Eskimos, Aleuts, or Native Hawaiians)
 - ☐ Asian-Pacific American Owned (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
 - ☐ Subcontinent Asian (Asian-Indian) American Owned (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
 - ☐ Individual/concern, other than one of the preceding.

(end)